

Register of responses to reportable gift offers – GVWRRG Board Directors and employees

(Current as at February 2018)

A	B	C	D	E	F	G	H	I	J	K	L	M
Entry no.	Date gift offered	Offeror	Offeror number	Prohibited gift? If so, why?	Board member or employee to whom the gift was offered	Description of gift offered	Cultural, historic or other significance?	Est. value of this offer	Est. combined value	Was the gift accepted or declined? If accepted, record the legitimate business reason (benefit).	If the gift was accepted: (1) How is it to be used/disposed of? (2) Who authorised this decision?	Any relevant: (1) Comments (2) Remedial action.
#/year		Include: (i) Name of offeror (organisation offering gift). (ii) Name and title of person making offer on behalf of offeror. (iii) Type (e.g. supplier; prospective tenderer; industry stakeholder with commercial interest; 'not for profit' stakeholder; etc.). When publishing on website delete all information in this column	The 'offeror number': is assigned to an organisation on the first time that an offer it makes is recorded in the register remains the same for every reportable offer made by that organisation	Reasons include: Money or similar Conflict of interest ('COI'). Note reason why. Could otherwise reasonably be perceived as influencing judgement. Inconsistent with community expectations Could bring integrity into disrepute No legitimate business reason When publishing on	Include: (i) name (ii) title/position no. (iii) type – i.e. board member, executive, or employee <i>[Other data can also be required e.g. 'division']</i> When publishing on website delete all information in this column EXCEPT do not delete (iii) board member,	When publishing on website delete any identifying information.	Note that: All gifts of cultural, historic, or other significance are reportable, regardless of their monetary value. Any gift from a visiting delegation or any other official gift is of 'significance'.	Est. \$ value of this gift offer.	Est. total \$ value of all gift offers from this source to the board member or employee in last 12 months.	When publishing on website delete any identifying information.	(1) For example: 'entered into Assets Register'; 'donated to Melbourne Museum'. (2) Note name and title/position no. of person who authorised how the gift is to be used or disposed of by GVWRRG. When publishing on website delete all information in (2).	(1) Note any relevant comments, including by whom made. (2) Note any remedial action that has been or will be taken additional to that noted in comments. When publishing on website delete any identifying information, for example, substitute: offeror number for offeror's name 'board member' for name and details of chair

